

About LAS office

International Christian University, through the Learning Accessibility Services (LAS), provides reasonable accommodations to students with physical disabilities (orthopedic disabilities, visual impairments, hard of hearing/deaf), health impairments, learning disabilities, developmental disabilities, and psychological disabilities, etc. The LAS office is also working to promote the creation of a universal learning environment in collaboration with students, faculty, staff, relevant departments at ICU.

About us

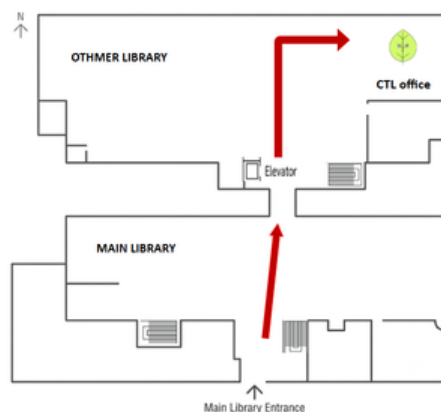


Our team of four coordinators is here to assist with Academic Accommodations and academic environment adjustments. Please feel free to reach out to us with any difficulties, questions, or concerns.



OFFICE INFO

3-10-2 Osawa, Mitaka, Tokyo
181-8585, Japan



Enter through the Library's main entrance and proceed into the Othmer Library. Turn right, and you will find the LAS Office inside the CTL (Center for Teaching and Learning).

Visit Our Website



las@icu.ac.jp
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International Christian University

Towards Accessible Learning

Environments for All



LEARNING ACCESSIBILITY SERVICES

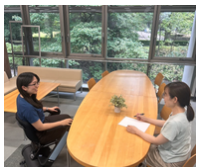
学修アクセシビリティ支援室

2026.9



Basic Policy for Students with Disabilities

Standing by the principles of the Universal Declaration of Human Rights, ICU shall prepare and maintain an environment in which all students can learn on the basis of equal opportunity, without any discrimination, and with dignity. ICU shall secure opportunities for those with disabilities to participate in learning, teaching, research, and other related activities equally alongside those without disabilities.



What are Academic Accommodations?

Academic Accommodations in the university setting are modifications or adjustments that are necessary to ensure that students with disabilities are given equal access to the learning environment and may participate in learning alongside those without disabilities. Such accommodations must not impose an undue burden on the university or fundamentally alter the essential elements of a course or program. What constitutes "Academic Accommodations" depends not only on the type and degree of disability but also on the course, the environment in which classes are conducted, requests made by the individual student, etc.

Types of Academic Accommodations



Accommodations for Classes

- Preferred seating
- Providing key information in writing
- Permission to take photos of the whiteboard
- Access to enlarged or digital course materials
- Communication access support (e.g., note-taking services)
- Permission to leave the classroom temporarily or take breaks for health reasons

Assistive Technology (AT) Loans

- Assistive listening systems
- Braille PDA
- Power wheelchairs
- Stair-climbing devices and more

Examination

Accommodations

- Extended examination time
- Separate testing room
- Use of a computer for exams
- Alternative formats for examination materials (e.g., Braille, enlarged print, or text data)
- Use of assistive devices

Mobility Support

- Assistance with moving around campus
- Student supporter services



Application Process for Academic Accommodations

1

Form Submission

Fill out the form and book a meeting for needs assessment

2

Needs Assessment

Discuss your needs with LAS staff

3

Document Submission

- A medical certificate or documentation from a specialist
- (Optional) Documents describing any accommodations or support you have previously received

4

Consultation and Review

Based on your confirmed needs and the submitted documentation, LAS staff will prepare a draft accommodation plan and discuss it with you.

5

Notification

LAS Office notifies your instructors of your approved academic accommodations.

There is a deadline for new applications. The application process may take some time, so we encourage you to contact the LAS office as early as possible. Please visit our website for the application deadline.

