

This leaflet explains some of the reasonable accommodations that can be offered, but there are various other reasonable accommodations that can be offered depending on the student's individual circumstances. If you have any questions about this leaflet or would like to discuss the possible reasonable accommodations that can be offered to a student, please contact the Office of Special Needs Support Services

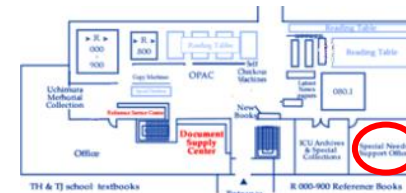
Guidelines for faculty who will be teaching students with special needs

Special Needs Support Services
(SNSS office) Ver.2

Guidelines for Eliminating Discrimination Against Persons with Disabilities

At ICU, we have established Guidelines for Eliminating Discrimination against Persons with Disabilities. The guidelines prohibit discriminatory treatment against students with disabilities. The guidelines also establish provisions for providing reasonable accommodations.

Please go to the following website to view the guidelines.



Location : Library 1F

In accordance with the Basic Policy, ICU provides reasonable accommodations to students with special needs.

Basic Policy for Student with Special Needs

Standing by the principles of the Universal Declaration of Human Rights, ICU shall prepare and maintain an environment in which all students can learn on the basis of equal opportunity, without any discrimination, and with dignity. ICU shall secure opportunities for those with disabilities to participate in learning, teaching, research, and other related activities equally alongside those without disabilities.

Reasonable Accommodations

Reasonable Accommodations are necessary to support life at university in general. Reasonable Accommodations that may be provided to support learning in classes include adjustments concerning textbooks/handouts, adjustments concerning lectures, adjustments concerning practicals/experiments, adjustments concerning examinations, etc.

Special Needs Support
Services (SNSS office)

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Open: Weekday
9:30-12:00/13:00-16:30

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0422-33-3352

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snss-office@icu.ac.jp

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<https://office.icu.ac.jp/ctl/en/snss/index.html>

Reasonable Accommodations aim to:

- (1) enable students with special needs to access the learning environment and receive the education that is provided, and
- (2) provide an environment in which students with special needs may achieve their full potential.



Accessible Course Material & Support System

Most course material used in class is made for people without disabilities and may not be accessible to students with disabilities. Printed material is not accessible to those with visual impairments, developmental disabilities or physical disabilities. Also, audio information in audio-visual material is not accessible to those with hearing impairments. To ensure that every student in a class may participate in class using the course material for the class, it is necessary to prepare course material in an accessible format or to convert course material into an accessible format as necessary.

Reasonable Accommodation Request

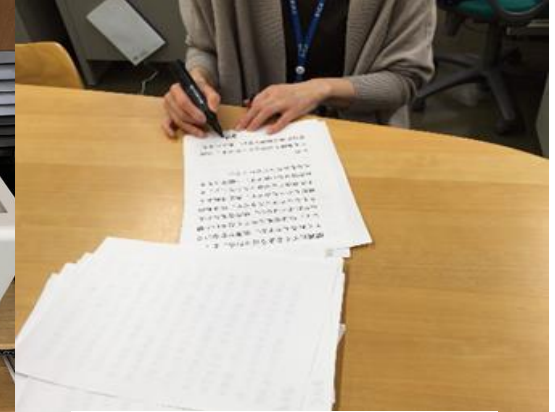
Students first go to the SNSS Office to discuss their disability, the characteristics of their disability, support that they have received previously, and the support that they would like to receive. Following this, the SNSS Office creates a “Reasonable Accommodation Request” and delivers to an instructor via icuMAP. When you refer to a “Reasonable Accommodation Request”, firstly, please go through the contents with the student in question. Then, please discuss what would constitute reasonable accommodations for your course with the student. It is essential for the instructor and the student to reach an agreement on what would constitute reasonable accommodations for a particular course. If you have any questions about the reasonable accommodations that have been requested or about the support that can be provided, please contact the SNSS Office



(ICU Faculty and Staff only)



Braille Transcription

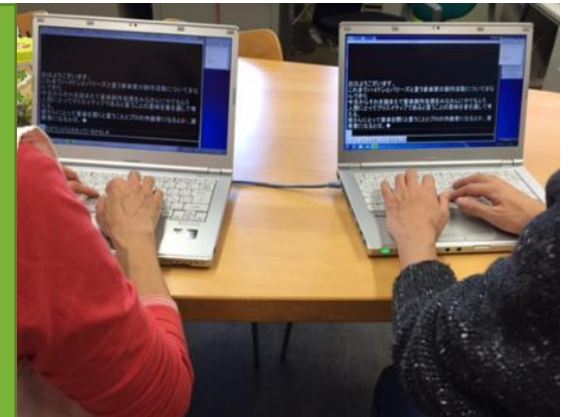
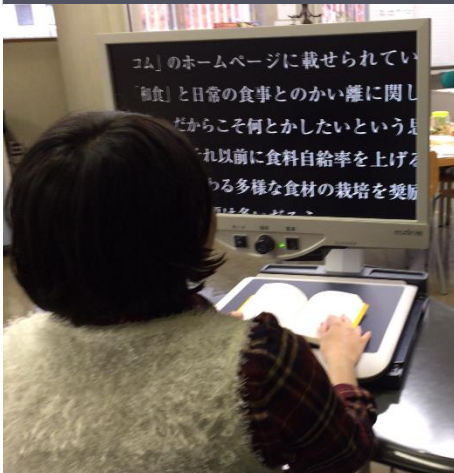


Large Print Material

Examinations and Assignments

Depending on the methods used to access examination papers (e.g., braille, use of a reader), students will require more time to read the examination questions. Also, due to the nature of some disabilities (e.g., developmental disabilities), some students may require more time to read the examination questions and formulate their answers. Such students may be offered extra time for their examinations. In addition, some students are sensitive to the environment around them and have difficulty concentrating when there is noise or people around them. Such students may arrange to sit their examinations in a separate room.

* To arrange for a student to have extra time or to sit their examination in a separate room, please contact the SNSS Office. The SNSS Office will provide information on exam invigilators and rooms.



Real-time Captioning