

# ICU Bank

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SAMPLE

June 1, 20XX

Taro Kokusai  
10-2, Osawa 3-chome,  
Mitaka-shi, Tokyo, Japan

Official certificate of account balance should;

- indicate the account holder name
- indicate the account balance
- be printed on original letterhead stationery with official stamp or with signature of a bank official

To Whom It May Concern,

Please be advised that the above mentioned has been a customer of ICU Bank since April 1, 20XX and has a total current balance of \$12,000 as of today.

If you have any questions or need additional information, please feel free to contact us at 0422-33-XXXX.

Thank you,

*J. Smith*

John Smith  
Customer Service  
XXX Branch