

AY 2026 Winter Term Mid-Year Dormitory Admission – Application Guidelines

1. Eligibility

This application is open to the following students:

Current ICU Students (Mid-year Applicants)

- Undergraduate students (Regular, Transfer, and One-Year Regular)
- Graduate students currently enrolled at ICU

2. Important Notes Before Applying

To apply for on-campus housing, please carefully read this document and the information available on the Housing Office website: <https://office.icu.ac.jp/ho/en/>

1) Application and Selection

- Applications are screened based on the submitted information.
- **Due to limited capacity and the selection process, not all applicants will be admitted.**
- **Late applications will NOT be accepted.**
- Any inquiries regarding the selection results will not be accepted.

2) Others

If admitted to a dormitory, applicants are deemed to have agreed to:

- Comply with [dormitory regulations](#)
- Follow university guidance regarding dormitory life
- Adhere to the “[Guideline for Responding to Infectious Diseases in On-campus Dormitories](#)”

3. Dormitory Overview

For detailed information:

- Facility overview: <https://office.icu.ac.jp/ho/en/facility/>
- Dormitory introductions: <https://www.icu.ac.jp/en/campuslife/dormitories/voices/index.html>

<Undergraduate Dormitory (Available Dormitories Only) >

Dormitory	Gender	Room Type	Room Size (per person)	Year Built	Features
Canada House	Male	Mainly double	approx. 10 m ²	1962	Some single rooms (mainly for juniors/seniors)
Third Women's	Female	Double	approx. 6 m ²	1958	—
Fourth Women's	Female	Double	approx. 11.5 m ²	1964	—
Zelkova / Ginkgo / Oak	Male/Female (separate floors)	Double	approx. 12.5 m ²	2010-2011	—
Momi / Maple (2–5F)	Male/Female (separate floors)	Mainly double	approx. 10 m ²	2017	Some single rooms (mainly for seniors)
Momi (6F)	Co-ed	Mainly single	approx. 10 m ²	2017	Co-ed floor

Additional Notes for Undergraduate Dormitory

- Bathrooms, kitchens, living rooms, and other facilities are shared within each dormitory or floor.
- In Zelkova, Ginkgo, and Oak House, the first floor is designated for male residents, while the second and third floors are designated for female residents.
- In Momi and Maple House (2nd–5th floors), the second floor is designated for male residents, while the third to fifth floors are designated for female residents.
- The 6th floor of Momi House is a co-ed floor (male and female residents).
- **Most dormitory rooms are double-occupancy rooms. Single rooms are limited and are restricted by dormitory, floor, or academic year.**
- **Requests for single rooms cannot always be accommodated. Applicants who require a private room should also consider off-campus housing.**

<Graduate Dormitory>

Dormitory	Gender	Room Type	Room Size (per person)	Year Built	Features
Momi (7F)	Co-ed	Single	10 m ²	2017	Shared bathroom, toilet, kitchen, and living room (on the same floor)

4. Dormitory Fees for AY 2026 (Unit: JPY)

Dormitory	Entrance Fee	Spring Term	Autumn Term	Winter Term	Total cost for the first year
Canada House	62,000	109,350	109,350	145,800	426,500
Third Women's		76,800	76,800	102,400	318,000
Fourth Women's		97,800	97,800	130,400	388,000
Zelkova / Ginkgo / Oak		164,250	164,250	219,000	609,500
Momi / Maple		158,550	158,550	211,400	590,500

**The cost for the first year is calculated based on 10 months' residency.*

**The dormitory fee includes the cost of rental bedding, utilities, and internet access, among other items.*

**Dormitory entrance fees and dormitory fees may be revised every April.*

5. Number of Available Spaces (The number of spaces may change depending on room availability.)

<Undergraduate students currently enrolled at ICU>

Only applicants who meet the ID and admission period specified in the table are eligible to apply.

Dormitory	ID	Admission Period	Gender	Quota
Canada House	28, 29	April / September	Male	A few
Third Women's	30	April / September	Female	A few
Fourth Women's	28	April	Female	A few
	30	September	Female	A few
Zelkova / Ginkgo / Oak	28, 29, 30	April / September	Male / Female	A few
Momi / Maple (2–5F)	28, 29, 30	April / September	Male / Female	A few
Momi (6F)	30	April / September	Male / Female	A few

Note: For Zelkova, Ginkgo, and Oak, as well as Momi and Maple (2nd–5th floors), the available dormitories/floors may vary depending on room availability. Applicants cannot choose their preferred dormitory or floor when applying. The dormitory and floor will be assigned based on room availability.

<Full-year OYR students>

Dormitory	Gender	Quota
Zelkova / Ginkgo / Oak	Male / Female	A few
Momi / Maple (2–5F)	Male / Female	A few

Note: For Zelkova, Ginkgo, and Oak, as well as Momi and Maple (2nd–5th floors), the available dormitories/floors may vary depending on room availability. Applicants cannot choose their preferred dormitory or floor when applying. The dormitory and floor will be assigned based on room availability.

<Graduate students currently enrolled at ICU>

Only applicants who meet the ID and admission period specified in the table are eligible to apply.

Dormitory	ID	Admission Period	Gender	Quota
Momi (7F)	28, 29	April / September	Male / Female	A few

6. Schedule for Winter term 2026 Entry

Item	Date
Application Period Starts	Around 10:00 a.m., Tuesday, October 13, 2026
Application Deadline	Wednesday, October 21, 2026
Notification of Results	Thursday, October 29, 2026
Move-in Dates and Times	Tuesday, December 1, 2026 – Saturday, December 5, 2026 10:00 a.m. – 4:00 p.m.
Dormitory Fee Payment Due	Friday, January 8, 2027 Dormitory fee payment slips will be distributed after move-in (late September).

**Applications submitted after the deadline will not be accepted.*

7. Application Procedure

Applications must be submitted through the designated online forms.

- An automatic reply message will be sent to the email address you registered after submitting the form.
- If you do not receive the automatic reply message, your application may not have been successfully submitted due to an incorrect email address or other error. In that case, please contact the Housing Office.

1) Application Deadline

11:59 p.m., October 21, 2026 (JST)

2) Application Form

<https://business.form-mailer.jp/fms/6bd2b874371923>

If the page does not open when you click the link, please copy and paste the URL into your browser's address bar to access the page.

3) Results Notification

The results will be announced by email on **Thursday, October 29, 2026**.

The email will include a URL and password for checking your results.

4) Move-in

Move-in Dates: Tuesday, December 1 – Saturday, December 5, 2026, 10:00 a.m.–4:00 p.m.

8. Notes on Completing the Application Form

1) Your Family Information

- Under family members, fill in all members up to second-degree relatives, including those who are independent or living separately. For grandparents, include only those who live with you.
- If you have siblings who are currently in school, please indicate the type of school they attend and their current grade.

2) Household Income

Please fill in the annual income column by referring to the following documents:

- Withholding tax slip issued by your employer: "Amount Paid"
- Income certificate issued by a municipal office: "Total Income (Salary Income)"
- Tax return form: "Total Income Amount"

You may be asked to submit supporting documents such as a withholding tax slip if necessary.

9. Screening of Dormitory Residency

As the number of applicants typically exceeds the number of available spaces, not all applicants can be admitted.

Selection will be conducted based on a comprehensive review of the information provided in the application, including reasons for applying, family composition, and household income.

Applicants are expected to understand the philosophy of ICU dormitories and demonstrate a willingness to actively participate in dormitory life.

10. Medical Examination

All residents are required to undergo the annual medical examination conducted by the university each April.

The medical examination is regulated by the School Health and Safety Act and it is an important opportunity to support students' health and well-being during dormitory life.

Failure to take the examination may result in the cancellation of dormitory residency.

11. Vaccination

Before moving into the dormitory, please confirm your vaccination history for the following diseases:

- Measles
- Rubella
- Mumps
- Varicella (chickenpox)

If you have not received two doses for each vaccine, please obtain additional vaccinations at a medical institution so that you have received a total of two doses.

Vaccination is essential in dormitory life to prevent infectious diseases.

Please take responsibility for protecting your own health and preventing the spread of infections on campus.

- ICU considers completion of these vaccinations as a basic requirement for communal living.
- These diseases are designated as “infectious diseases to be prevented at school” under the School Health and Safety Act. Students who contract them are prohibited from attending classes until cleared by a doctor.
- Submission of vaccination certificates is not required; however, each student is responsible for confirming their own vaccination history.
- If you are unsure about your vaccination history, number of doses, or antibody status, please consult a medical institution.

12. Common Rules and General Matters

1) Period of Residency

- a) CLA Regular students: up to four years after enrollment
- b) CLA Transfer students: up to three years after enrollment
- c) CLA One Year Regular students: up to 10 months after enrollment
- d) Graduate students in Master’s Course: up to two years after enrollment
- e) Graduate students in the 5-Year program of Master’s Course: up to one year after enrollment
- f) Graduate students in Doctoral Course: up to three years after enrollment

*Even if a student’s graduation date is extended due to a leave of absence or other reasons, the dormitory stay period will not be extended.

2) Cancellation of Qualifications for Residency

The Dean of Students may cancel the qualifications for residing in the dormitory for either of the following reasons.

- a) If false statements were found to have been made on the application for entrance.
- b) If dormitory fees are not paid.
- c) If registration for classes is not made.
- d) If a student violates university regulations or significantly disrupts dormitory management or community

3) Dormitory Open Period and Summer Closing

The annual residency period for student dormitories is ten months, as determined by the University’s academic calendar. During the summer recess (approximately two months in July and August), the dormitories are, in principle, closed, and students cannot stay in the dormitories during this period.

4) Moving out of the Dormitory

- a) Specified due date for moving out
 - Spring Term: Late June
 - Autumn Term: Late November
 - Winter Term: Designated move-out date in March
- b) Residents who take a leave of absence or withdraw from ICU or study abroad are to move out of the dormitory.

- c) Those who are moving out of the dormitory before the term expiration must submit the "Application for Withdrawal from the Dormitory" to the Housing office, no later than one month prior to the intended date of withdrawal.

5) Returning to the dormitory

As a basic rule, students participating in ICU's exchange programs or Accredited Privately Financed Ryugaku can return to the dormitory by submitting the following documents. (Excluding those on leave of absence or studying abroad without ICU's approval.)

- a) Application for withdrawal from Dormitory
- b) Application for Returning to Dormitory

6) Dormitory Entrance Fee and Dormitory Fees

- a) Upon your entry to the dormitories, the dormitory entrance fee must be paid together with the dormitory fee.
- b) Dormitory entrance fees and dormitory fees may be revised every April.
- c) The dormitory fee will be charged from December 2026. Dormitory fees must be paid in full, per term, in Japanese yen.
The first (spring) and second (autumn) terms must be paid for three months each, and the third (winter) term must be paid for four months in a lump sum.
- d) For the dormitory entrance fee and dormitory fees, please use the university's prescribed payment form to be provided after moving into the dormitory, and make payment at the Yucho bank. Please also transfer the dormitory fee from the post office in the same way, using the payment slip for the following term for subsequent terms in the same manner using the payment slip.
- e) If you wish to make an overseas remittance, the necessary information will be provided when the payment slips for domestic transfers are distributed.

*Each dormitory collects a small amount of money to purchase items for shared use.

*Any entrance fee or dormitory fees you have paid will not be refunded to you, regardless of your reason for moving out from the dormitory.

*In principle, withdrawal from the dormitory for personal reasons during the term is not permitted. Please note that even if you withdraw from the dormitory before the payment deadline, the dormitory fees must be paid in full for the entire term.

7) Dormitory Supervisors

There are live-in dormitory supervisors to oversee the dormitory's management and operations as well as the mental and physical well-being of its residents. They live on campus to cope with emergency situations.

8) Meals

Meals are not provided, but dormitory residents may use the University Cafeteria.

The opening hours are generally as follows:

Monday through Saturday and holidays when classes are held 11:00 a.m. – 3:00 p.m. (*Opening hours are subject to change.)

Each dormitory also has a shared kitchen for simple meal preparation.

9) Commitment to Maintaining the Dormitory Environment

If any of the facilities or equipment in the dormitory are damaged or destroyed, the individual or individuals responsible are as a rule required to cover the cost of repair or replacement.

We recommend that you buy liability insurance just in case.

10) Compensation for Damages

If any of the facilities or equipment in the dormitory are damaged or destroyed, the individual or individuals responsible are as a rule required to cover the cost of repair or replacement. We recommend that you buy liability insurance just in case.

11) Other Matters

- a) Alcohol and smoking (including e-cigarettes) by minors, or any behavior that disturbs others, is prohibited.
- b) Alcohol consumption is allowed only in designated areas; smoking is prohibited inside dormitories and on dormitory grounds, except at University-designated smoking areas.
- c) Possession of vehicles is prohibited.
- d) No animals may be brought into or kept in the dormitory or on the premises.
- e) Use of products causing fire (incense, candles, fireworks, etc.) is strictly prohibited.
- f) Mining of cryptocurrency or similar activities is prohibited in the dormitory.
- g) Room changes are conducted several times a year.